

C.L.E.A.R. COACHING AGENDA

Employee: _____

Progress Report for Managers

Your performance is based on the performance of your people.

Coaching Check-Ins and Ratings (On a scale of 1 – 10)	For the Coaching Session Dated:						
Your General Status (Coachee):							
Our Relationship (Coach and Coachee):							
Employee 1 Performance/Development							
Employee 2 Performance/Development							
Employee 3 Performance/Development							
Employee 4 Performance/Development							
Employee 5 Performance/Development							
Employee 6 Performance/Development							

Agenda/Level of Consciousness

Clarify the goals for the coaching session • Link back to prior coaching sessions

(Source Documents: Assessments, Performance Reviews, 360 Feedback, Coaching Sessions, 48/24, Etc.)

Coaching Areas of Focus and Ratings (On a scale of 1 – 10)	For the Coaching Session Dated:						
#1:							
#2:							
#3:							
#4:							
#5:							
#6:							
#7:							
#8:							

◆ ————— What's the Evidence? ————— ◆